



## Part-Time Instruction and Reference Librarian

### Summary of Position

The Part-Time Instruction and Reference Librarian supports library research and instructional programs through the application of information literacy standards, library technologies and ongoing assessment efforts.

### Responsibilities

- Provides a full range of reference and research services for students via email, phone, Zoom/Teams and in person.
- Prepare and present library research instruction sessions in both individual and group settings.
- Develops informational and instructional materials in print and digital formats.
- Contributes to ongoing library assessment planning and implementation.
- Participates in library-wide activities and other projects.
- Supervises student assistants.
- Performs other duties as assigned.

### Required Qualifications

- ALA accredited MLS degree or equivalent knowledge and experience.
- Experience in instruction and teaching.
- Knowledge in use of relevant print and electronic information resources.
- Two years of experience in an academic library.
- Commitment to providing responsive and innovative services to a broad patron base.
- Ability to work independently and in a team environment.

### Preferred Qualifications

- Reference and instruction experience in an academic library.
- Knowledge of library platform management systems.
- Academic course work in theology.
- Familiarity with Roman Catholicism and Christianity.

### Applying

St. Mary's is in the Roland Park neighborhood of Baltimore. Successful candidates will be subject to a pre-employment background check. St. Mary's Seminary & University is an equal opportunity employer. Application Procedures: Please submit electronically a:

1. Cover letter including salary requirements,
2. Résumé
3. List of three (3) work-related references, including their contact information (title, email and/or phone number).

Submit to [traszewski@stmarys.edu](mailto:traszewski@stmarys.edu) with position title in subject line.

**Position is open until filled.**

