St. Mary's Ecumenical Institute

DISCLOSURE AND AUTHORIZATION TO RELEASE INFORMATION

St. Mary's Seminary & University (SMSU) has mandated criminal background checks for seminarians as well as staff for a number of years. Other church bodies and institutions of higher education have similar policies. Consistent with our objective to safeguard individuals with whom students interact, and to establish a uniform policy at SMSU, St. Mary's Ecumenical Institute obtains criminal background reports on its students from a third party.

St. Mary's Ecumenical Institute will therefore request Social Security Verification, Residency History, Maryland Statewide Criminal Search, and Nationwide Sex Offender reports for each student. Upon written request, additional information as to the nature and scope of the criminal background reports, as well as a summary of a student's rights under the Fair Credit Reporting Act, will be provided.

During the application/enrollment/registration process and at any time during my tenure as a student or registrant at St. Mary's Ecumenical Institute, I hereby authorize St. Mary's Ecumenical Institute to procure a criminal background report about me for the purposes stated above.

By my signature below, I hereby authorize St. Mary's Ecumenical Institute to obtain a criminal background report about me and to consider such report when making decisions regarding my application, enrollment, and/or registration.

_____
Name (Please Print First, Middle, Last)

_____
Maiden Name, Alias, or Other Name(s) Used

_____
Present Street Address

_____
City, State Zip Code Home Telephone No.

_____ _____ _____
Social Security Number Date of Birth Email Address

_____ _____
Signature Date